

Grant Solicitation Workshop March 13, 2024



**Department of Crime Victim Assistance Grants
Victims of Crime Act (VOCA)
Violence Against Women Act (VAWA)
State Victims Assistance Program (SVAP)
Supplemental Allocation for Victims Services (SAVS)**



**OFFICE OF THE SOUTH CAROLINA ATTORNEY
GENERAL**

**CRIME VICTIM SERVICES DIVISION
DEPARTMENT OF CRIME VICTIM ASSISTANCE
GRANTS**

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Important Grant Dates

AGO Grants Portal opens for applications on March 13, 2024, at 12:00 p.m.

All applications are due by April 10, 2024, at 5:00:00 p.m.

The grant cycle begins on October 1, 2024*

***Contingent upon the availability of federal funds**



Reminders

A copy of the slides as well as other important attachments are included in the handouts section.

Questions may be entered in the question box.

A recorded copy of the presentation will be emailed to you within 24 hrs.



Eligible Applicants

- ❖ **Units of Local Government
(Counties, Cities, Towns)**
- ❖ **Private, Non-Profit Agencies**
- ❖ **State Agencies**
- ❖ **Tribal Organizations**

NOTE: No new applicants (VOCA, SVAP, SAVS)



Victims of Crime Act (VOCA)

**FFY2024 total expected to be
\$12 million**



State Victims Assistance Program (SVAP)

**FY2025 total expected to be
\$750,000**



Supplemental Allocation for Victims Services (SAVS)

**FY2025 total expected to
be \$4 million**

***one-time funding**



VOCA, SVAP, and SAVS Program Priority Areas

- ❖ **Sexual Assault**
- ❖ **Domestic Violence**
- ❖ **Child Abuse and Neglect**
- ❖ **Underserved Victims of Violent Crime**



VOCA, SVAP, and SAVS Allowable Projects

- ❖ Programs that provide direct services to victims of violent crime**



VOCA, SVAP, and SAVS Unallowable Projects

- ❖ **Prosecution**
- ❖ **Investigation**
- ❖ **Lobbying activities**
- ❖ **Fundraising**
- ❖ **Capital expenses including capital improvements**
- ❖ **Property losses and expenses**
- ❖ **Real estate purchases**
- ❖ **Mortgage payments**
- ❖ **Vehicles**



VOCA, SVAP, and SAVS Requirements

- ❖ Agencies must be able to demonstrate a record of providing effective services to victims of violent crime.
- ❖ Agencies must provide documentation of substantial financial support from sources other than VOCA/SVAP/SAVS.
- ❖ No new applications
- ❖ Agencies must document at least 25% of the agency's funding comes from other sources:
 - May include other federal funds or state/local/private funding.



Violence Against Women Act (VAWA)

**FFY2024 total expected to
be \$3 million**



VAWA Priority Program Areas

- ❖ VAWA funds may be used for projects that primarily focus on adult female victims of domestic violence, sexual assault, dating violence, and/or stalking.
- ❖ For more information on VAWA Priority Program areas, visit the OVW website: <http://www.justice.gov/ovw>



Allowable vs. Unallowable Projects-VAWA

Allowable:

- ❖ Projects serving victims of Domestic Violence, Sexual Assault, Stalking, and Teen Dating age 11 and up.

Unallowable:

- ❖ Services to children under the age of 11.



Allowable Expenditures VOCA-VAWA-SVAP-SAVS

- ❖ **Salary*** (*Includes up to 5% of Executive Director and 10% of other Administrative position salary for time providing direct services.)

Fringe benefits

- ❖ **Equipment (emergency use only)**
- ❖ **Training expenses (with prior approval)**
- ❖ **In-State travel**
- ❖ **Software**
- ❖ **Contractual services**
- ❖ **Communication expenses**
- ❖ **Publication/Printing expenses (with prior approval)**
- ❖ **Supplies**
- ❖ **Indirect cost (based on Personnel costs only)**



Unallowable Expenditures VOCA-VAWA-SVAP-SAVS

- ❖ Lobbying
- ❖ Fundraising
- ❖ Out-of-state travel (with exceptions)
- ❖ Activities that endanger victims or hinder survivorship
- ❖ Purchases on behalf of another organization or for another organization's use
- ❖ Billboards
- ❖ Overtime, shift differential pay, or bonuses
- ❖ Promotional items
- ❖ Vehicles
- ❖ Prevention activities (allowable under VAWA)



Pre-Award Required Documents

- ❖ **Organizational Chart**
- ❖ **501C3 Documentation (Non-Profit only)**
- ❖ **Job Descriptions (Only if grant personnel are included in the application)**
- ❖ **Volunteer Job Descriptions (VOCA, SVAP, and SAVS only)**
- ❖ **Travel Policy (Only if travel is included in the application)**
- ❖ **Lease (Only if Rent is included in the application)**
- ❖ **Contracts**
- ❖ **Agency Leave Policy**



VSP Requirement

- ❖ **All non-exempt grant-funded personnel must be certified Victim Service Providers.**
- ❖ **Exceptions include Attorneys, Paralegals, Medical Professionals, Investigators, Licensed Counselors, and Licensed Social Workers.**
- ❖ **New hires have 12 months from the hire date to become certified.**
- ❖ **Contact your Programmatic Point of Contact with any questions.**



Match

- ❖ **Match funds are additional funds not previously allocated to another project.**
- ❖ **Match funds cannot be other federal funds.**
- ❖ **Match funds used to match another project cannot be used.**
- ❖ **Tribal organizations are exempt from match requirements.**



Match

VOCA, SVAP, and SAVS Match Requirements:

- ❖ Requires a 20% cash or in-kind match*

(*Waiver for upcoming grant year *is not guaranteed*. The Mandatory federal waiver is ending and our office will seek another blanket waiver. Please submit application with match included.)

VAWA Match Requirements:

- ❖ Requires a 25% cash or in-kind match.
- ❖ Non-profit agencies are exempt from match under VAWA.
- ❖ No match waiver for the upcoming grant year. Please submit application with match included.



Match

Cash Match:

- ❖ Match will be listed on each applicable line.
- ❖ May also be positions funded by other sources.

Sources of Cash Match:

- ❖ Funds from state or local units of government.
- ❖ Funds contributed from private sources.



Match

Sources of In-Kind Match:

- ❖ Volunteer hours (allowable volunteer activities used as a match are valued at \$25 per hour).
 - ❖ If Volunteer hours are used, list them in the “Personnel” section.
 - ❖ Project Directors, Board Members, and grant-funded staff **cannot be** used as volunteers for match purposes.
- ❖ In-kind rent (if rented space is being donated).
 - ❖ If rent is used, list once in the “Other” section.



Calculating Match – VOCA/SAVS/SVAP

- ❖ Grantor Amount Divided by 0.8 = X
- ❖ X multiplied by 20% = Match

- ❖ Example:
 - ❖ Grantor amount is \$100,000
 - ❖ $\$100,000 / 0.80 = \$125,000$
 - ❖ $\$125,000 \times 20\% = \$25,000$
 - ❖ \$25,000 is the match requirement



Calculating Match – VAWA

- ❖ Grantor Amount Divided by 0.75 = X
- ❖ X multiplied by 25% = Match

- ❖ Example:
 - ❖ Grantor amount is \$90,000
 - ❖ $\$90,000 / 0.75 = \$120,000$
 - ❖ $\$120,000 \times 25\% = \$30,000$
 - ❖ \$30,000 is the match requirement



Match

How to Calculate Match

Formula					
Step 1	Award Amount	÷	% of Federal Share	=	Total (Adjusted) Project Cost
Step 2	Total (Adjusted) Project Cost	x	% of Recipient's Share	=	Required Match
Example					
Match Requirement - 80/20 (Federal/Recipient)					
Federal Award = \$100,000					
Step 1	\$100,000	÷	80% Federal Share	=	\$125,000
Step 2	\$125,000	x	20% Recipient's Share	=	\$25,000



Application Review

- ❖ **Staff will review every application.**
- ❖ **Staff will evaluate applications based on prior year reverted amounts, programmatic performance, and agency need.**
- ❖ **Additional across-the-board cuts may be necessary.**
- ❖ **Recommendations are drafted during the summer and presented to the SC Public Safety Coordinating Council in August.**
- ❖ **Agencies will be notified shortly afterward.**
- ❖ **Awarded agencies will begin the Negotiation process.**



Any
Questions



- **AGO Grants Portal URL**
- <https://scattorneygeneral.my.site.com/>

****bookmark this URL in your favorites***

Registration



Username

Password

Remember Me

[Forgot Password?](#)

[LOGIN](#) [REGISTER](#)

Welcome to the Enterprise Grants Management System (EGMS), a "one-stop-shop" for the grant process.

To view current opportunities, click on the Opportunities tab below. To apply for an Opportunity, you must be a registered user of EGMS.

If you need to register your Organization/Business/State Agency, click the Register button.

If you have a Username and Password, log in by clicking the Login button in the upper right corner.

Opportunities **Contact Us**

▲ Funding Opportunities

Search...

Showing 1 to 1 of 1 records

Funding Opportunity Title	Organization Name	Status	Application Due Date and Time	Actions
TEST-RFI-Announcement 0203	South Carolina Attorney General	Published	03/15/2023 9:00 PM	

- Registration is required for new organizations before you can apply.
- Site will allow registration without a UEI number but will be required before you can be awarded and reimbursed.
- If you have an existing grant, you do **NOT** need to register again.



Risk Assessment

- ❖ This year's risk assessment will be completed in the AGO Grants Portal.
- ❖ Follows the application timeline
 - ❖ Opens March 13th at 12:00 p.m.
 - ❖ Due by April 10th at 5:00 p.m.
- ❖ Series of 18 multiple choice questions about your agency's policies and procedures on:
 - ❖ Financial Management
 - ❖ Audits
 - ❖ Governance



Risk Assessment

Office of the South Carolina Attorney General | **AGO Grants**

Home | Opportunities | Applications | Grants | Monitoring | Closeout

Search

Search... [Search Icon]

All [Dropdown Arrow]

Tasks

My Tasks

Pending Tasks

Completed Tasks

Activities

Organization (highlighted in red)

Organization Profile

Personnel

Personnel Management

Recently Viewed

RA-0125

Mason Hill Cattle LLC

Mason Hill Cattle LLC

Finance Test Application

Test_AWPM

State Victims Assistance...

Task Summary By Phase

Phase	Count
Opportunities	0
Applications	0
Grants	1
Monitoring	25
Closeout	0

My Top 5 Awards

Total Awarded Amount

Award ID	Balance	Net Spent	Carry Forwarded
AD-AW23005-03...	75k	0	0
AD-Test06-0357	40k	5k	0
AD-Test06-0379	40k	5k	0
AD-MGDS-2866	25k	0	0

Legend: Balance (Blue), Net Spent (Purple), Carry Forwarded (Green)

❖ **Access the Risk Assessment from the Organization Profile on your homepage.**



Risk Assessment

Office of the South Carolina Attorney General

AGO Grants

Grants Po

Opportunities Applications Grants Monitoring Closeout

Search

Search...

All

Tasks

My Tasks

Pending Tasks

Completed Tasks

Subrecipient Organization
Mason Hill Cattle LLC

Status: Active EIN: 987001245 UEI Number: DH9JYRQA6LS8

Overview Related Log **Risk Assessment** Personnel Management Files Collab

Description

Address Line 1 Address Line 2 City

❖ Navigate to the Risk Assessment tab.



Risk Assessment

Office of the South Carolina Attorney General | AGO Grants | Grants Portal

Subrecipient Organization: ASSOCIATION FOR HUMAN RIGHTS IN ETHIOPIA

Status: Active | EIN: 987654777 | UEI Number: M3WNXEGEKXN9

Overview | Related Log | **Risk Assessment** | Personnel Management | Files | Collab

Overall Risk

Overall Risk: NA | Risk Level: NA

Organization Risk Assessments-All

Showing 1 to 1 of 1 records

EGMS ID ↓	Effective From	Effective Until	Risk Level ⓘ	Status	Overall Score	Actions
RA-0172			NA	Created		

- ❖ The Risk Assessment will be in Created status on the Organization Risk Assessment table.
- ❖ Click the pencil to open the Assessment.



Risk Assessment

Progress bar: Created (green checkmark) — Active (grey circle) — Expired (grey circle)

Navigation tabs: Overview, **Assessment** (highlighted with a red box and an orange circle), Files, History, Collab

Required to Save (red asterisk) | Required to Submit (yellow triangle)

Risk Assessment Information

Organization Type	City	State
Non-Profit 501(c)3	Laurens	SC

Buttons: Cancel, Save

- ❖ When you open the Assessment, you will land on the Overview tab.
- ❖ Navigate to the Assessment tab to answer the questions. The orange circle means there is information you need to complete.



Risk Assessment

Created Active Expired

Required to Save Required to Submit

Overview **Assessment** Files History Collab

Financial Management (Max Score : 24)

1. Does the accounting system identify the receipt and expenditure of program funds separately for each contract/grant?
--None--

2. How often are the general ledger accounts reconciled?
--None--

3. How often does your organization request reimbursement from funding agencies?
--None--

4. Does the organization's accounting/financial process include budgetary controls to prevent incurring expenses in excess of total funds available for the subawards, and contracts?
--None--

5. Does the organization have controls in place to ensure that prior approval is received from the funding agency for budget revisions, when required?

3. Is the governing body engaged in audit function activities such as reviewing audit results, or follow up on corrective action or audit findings?
All the audit function activities above

4. Is Fraud Awareness training provided to staff annually?
No

5. Is Ethics and standards of conduct training provided to staff annually?
Yes

Signatures Confirming Assessment

I understand that the organization risk assessment may be reviewed during the grantor's determination of award funding. I understand that special conditions may be added to the grant contract agreement resulting from the organization's risk assessment and that they will be monitored as specified in the grant contract agreement.

Acknowledgement

Cancel Save

❖ You must answer all questions.

❖ When complete, you must check the Acknowledgment box at the bottom of the page and save.

❖ Your risk assessment **has not been submitted yet.**



Risk Assessment

tes

▲ Signatures Confirming Assessment

I understand that the organization risk assessment may be reviewed during the grantor's determination of award funding. I understand that special conditions may be added to the grant contract agreement resulting from the organizational risk assessment and that they will be monitored as specified in the grant contract agreement.

Acknowledgement

Submit Edit

Confirm ×

The assessment will no longer be available to edit and will become Active. Are you sure you are ready to submit the risk assessment?

No Yes

- ❖ After you save, a Submit button will appear.
- ❖ Click submit, and a confirmation box will appear.
- ❖ Click Yes to Confirm.



Risk Assessment

▲ Signatures Confirming Assessment

I understand that the organization risk assessment may be reviewed during the grantor's determination of award funding. I understand that special conditions may be added to the grant contract agreement resulting from the organizational risk assessment and that they will be monitored as specified in the grant contract agreement.

Acknowledgement

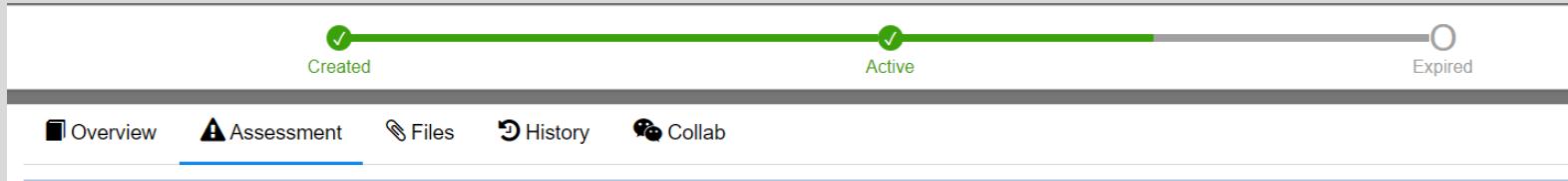


Submitted By:

Lexington1 County1

Submitted On:

03/08/2024 3:40 PM



- ❖ After you confirm, your screen will refresh with the submission date.
- ❖ The status bar at the top of the screen will also change from Created to Active.



Risk Assessment

Created Active Expired

Overview Assessment Files History Collab

▲ Risk Assessment Information

Organization Type	City	State
County	LEXINGTON	SC
Effective Date ⓘ 03/08/2024	Expiration Date ⓘ 03/07/2025	Overall Score ⓘ 6.0%
Risk Level ⓘ 		

❖ To view your Risk Assessment score, navigate to the Overview tab. There are three risk levels.

❖ Low Risk is green, Overall Score of 30% or lower.

❖ Medium Risk is yellow, Overall Score between 31% and 60%.

❖ High Risk is red, Overall Score greater than 60%.

Creating an Application

Office of the South Carolina Attorney General

AGO Grants

Grants Portal

Opportunities Applications Grants Monitoring Closeout

Search

Search...

All

Tasks

Tasks

Pending Tasks

Completed Tasks

Activities

Opportunities

Not Yet Qualified

Qualified

Converted to Application

Recently Viewed

VAWA (Program) S.T.O.P. ...

SN_Regression 1502 - An...

COUNTY OF LEXINGTON

COUNTY OF LEXINGTON

Lexington County VA Prog...

Foothills Alliance

Foothills Alliance

Beyond Abuse

Beyond Abuse

Not Yet Qualified Leads

My Applications

Qualified

Created

Competitive

Published Opportunities

Search...

Showing 1 to 8 of 8 records

EGMS ID	Opportunity Name	Opportunity Release Date	Application Due Date and Time	Status	Actions
AN-SC123-319	SN_Regression 1502 - Announcement	02/15/2023	03/10/2023 6:00 PM	Published	
AN-SC123-494	VOCA - Shehof	02/23/2023	03/27/2024 4:00 PM	Published	
AN-SC123-420	VAWA (Program) S.T.O.P. Violence Against Women	02/16/2023	04/30/2024 4:00 PM	Published	
AN-SC123-421	VOCA (Program) Victims of Crime Act - 2023	02/16/2023	05/31/2023 7:05 PM	Published	
AN-SC123-315	REI_BA_flow_Ann	02/15/2023	03/15/2023 10:03 AM	Published	
AN-SC123-422	Test_Form_UT	02/17/2023	08/30/2023 12:33 PM	Published	

Total Records: 8

- On the top toolbar, select Opportunities.
- Scroll down to the Published Opportunities section, find your desired grant program, and select the green eye icon to view.

Creating an Application

The screenshot displays the AGO Grants web application interface. The top navigation bar includes the Office of the South Carolina Attorney General logo, the text 'AGO Grants', and a 'Grants Portal' dropdown menu. The main navigation menu contains 'Opportunities', 'Applications', 'Grants', 'Monitoring', and 'Closeout'. A search bar is located on the left side. The main content area shows details for an opportunity named 'VOCA - Shehof'. A red box highlights the 'Create Application' button in the top right corner. Below the button, a progress bar indicates the current status is 'Qualified'. The interface is divided into several sections: 'Opportunity Information', 'Opportunity Specific Settings', 'Budget Period Details', and 'Eligibility Details'. The 'Budget Period Details' section shows a table with one record for budget period 'BP01'.

Office of the South Carolina Attorney General

AGO Grants

Grants Portal

Search

Search...

All

Tasks

Tasks

Pending Tasks

Completed Tasks

Activities

Opportunities

Not Yet Qualified

Qualified

Converted to Application

Recently Viewed

Opportunity

VOCA - Shehof

EGMS ID: AN-SC123-494

Status: Qualified

Application Due Date and Time: 03/27/2024 5:00 PM

Create Application

Qualified

Converted to Application

Overview Files History Collab

Opportunity Information

Opportunity Name	Type	Program Name
VOCA - Shehof	Competitive	Test_Form_UT
Grant Year	Maximum # Applications Allowed	
30	5	

Opportunity Specific Settings

Subrecipient Match Required?	Objectives Required?	KPI's Required?
No	No	No
Negotiations Allowed?	Indirect Cost Rate	
No	0.00%	

Budget Period Details

Search...

Showing 1 to 1 of 1 records

Budget Period Name	Start Date	End Date
BP01	10/01/2024	09/30/2025

Total Records: 1

Eligibility Details

Eligible Applicant Types

- State Agency
- County
- Municipality
- Non-Profit 501(c)3
- Tribal Organization
- Others

- Select Create Application in the right corner.

Creating an Application

Office of the South Carolina Attorney General

AGO Grants

Grants Portal

Create Application

Opportunities Applications Grants Mo

Search

Search...

All

Tasks

Pending Tasks

Completed Tasks

Activities

Opportunities

Not Yet Qualified

Qualified

Converted to Application

Recently Viewed

Opportunity

VOCA - Shehof

EGMS ID

AN-SC123-494

Overview Files History

Application Information

*Project Title ⓘ

Helping Victims

Required to Save Required to Submit

Save and Continue

Save and Continue

Opportunity Information

Opportunity Name	Type	Program Name
VOCA - Shehof	Competitive	Test_Form_UT
Grant Year	Maximum # Applications Allowed ⓘ	
30	5	

Opportunity Specific Settings

Subrecipient Match Required? ⓘ	Objectives Required? ⓘ	KPI's Required? ⓘ
No	No	No
Negotiations Allowed? ⓘ	Indirect Cost Rate	
No	0.00%	

- The Create Application button will open a second screen.
- Enter your Project Title.
- Project Title should generally match the previous year.
- Select “Save and Continue”.

Creating an Application – Overview

The screenshot shows the 'Overview' tab of the AGO Grants application. The page is titled 'Office of the South Carolina Attorney General' and 'AGO Grants'. The navigation bar includes 'Opportunities', 'Applications', 'Grants', 'Monitoring', and 'Closeout'. The left sidebar contains 'Search', 'Tasks', 'Activities', 'Opportunities', and 'Recently Viewed'. The main content area is divided into sections: 'Information', 'Primary Service Address', and 'Counties Served'. The 'Information' section displays applicant details for 'COUNTY OF LEXINGTON', including address, EIN, UEI, and SAM Expiration Date. The 'Primary Service Address' section contains form fields for address, state, zip code, city, county, and country. The 'Counties Served' section has a prompt to select counties for the upcoming year.

Applicant Organization	Address	EIN
COUNTY OF LEXINGTON	212 S LAKE DR LEXINGTON SC 29072 USA	576000379

*Address line 1	Address line 2	*City	County
212 S LAKE DR		LEXINGTON	Lexington

*State	*Zip Code	Congressional district	Country
SC	29072	02	USA

4-Digit Zip Code Extension
3410

- The Application Page will open, landing on the Overview Tab.
- Orange dot indicates required information missing.
- Primary Service Address will populate based on your Organization Profile.
- Update as necessary. If anything has changed, make sure to update your Organization Profile accordingly.

Overview

The screenshot displays the AGO Grants application interface. The 'Counties Served' section shows a list of available counties (Abbeville, Aiken, Anderson, Bamberg, Barnwell, Beaufort, Berkeley, Calhoun) and a 'Chosen' box containing 'Allendale'. A right-facing arrow is highlighted, indicating the action to move a county to the chosen list. The 'Application Overview' section shows the project title 'Helping Victims', a requested budget of \$0.00, and a 'Victims Served' input field containing the number '300'. The 'Contacts' section shows a table with one record for a Project Director/Manager in Lexington1 County1, with email lexington1@yopmail.com. The 'Acknowledgement' section includes a checkbox for 'I Agree' and a 'Submitted On' field.

Office of the South Carolina Attorney General

AGO Grants

Grants Portal

Opportunities Applications Grants Monitoring Closeout

Search

Search...

All

Tasks

Tasks

Pending Tasks

Completed Tasks

Activities

Opportunities

Not Yet Qualified

Qualified

Converted to Application

Recently Viewed

Counties Served

County

Available

Abbeville

Aiken

Anderson

Bamberg

Barnwell

Beaufort

Berkeley

Calhoun

Chosen

Allendale

Opportunity Overview

Opportunity ID AN-SC123-494

Opportunity Title VOCA - Shehof

Funding Organization South Carolina Attorney General

Estimated Project Period Start Date 10/1/2024

Estimated Project Period End Date 9/30/2025

Match Required? No

Indirect Cost Rate 0.00%

Application Overview

Project Title Helping Victims

Requested Budget \$0.00

Victims Served 300

Contacts

Search...

Showing 1 to 1 of 1 records

Project Role	Name ↑	Email	Is Key Contact	Is User	Actions
Project Director/Manager	Lexington1 County1	lexington1@yopmail.com	✘	✓	👁️ 🖋️ ✖️

Total Records: 1

Acknowledgement

I hereby certify that the information provided above is accurate and complete.

Acknowledgement

I Agree

Submitted By

Submitted On

System Information

GovGrants

Accessibility Policy | Privacy Policy | Terms of Use | Notice Under the Americans with Disabilities Act | FAQ

- Select the counties your project serves and click the right-facing arrow to move your selection to the “Chosen” box. There is a “Statewide” option for projects serving the entire state.
- Enter the estimated number of victims served by the project.

Overview

Office of the South Carolina Attorney General | AGO Grants | Grants Portal

Opportunities Applications Grants Monitoring Closeout

Search: Search... | All | Tasks: Pending Tasks, Completed Tasks | Activities: Opportunities: Not Yet Qualified, Qualified, Converted to Application | Recently Viewed

Beaufort Berkeley Calhoun

Opportunity Overview

Opportunity ID	Opportunity Title	Funding Organization	Estimated Project Period Start Date
AN-SC123-494	VOCA - Shehof	South Carolina Attorney General	10/1/2024
Estimated Project Period End Date	Match Required?	Indirect Cost Rate	
9/30/2025	No	0.00%	

Application Overview

Project Title	Requested Budget	Victims Served
Helping Victims	\$0.00	300

Contacts

Associate Save

Search: Search

Showing 1 to 1 of 1 records

Project Role	Name ↑	Email	Is Key Contact	Is User	Actions
Project Director/Manager	Lexington1 County1	lexington1@yopmail.com	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Refresh

Total Records: 1

Acknowledgement

I hereby certify that the information provided above is accurate and complete. Acknowledgement I Agree

Submitted By: Submitted On:

System Information

Created By	Created Date	Last Modified By	Last Modified Date
Lexington1 County1	2/23/2023 2:36 PM	Lexington1 County1	2/23/2023 2:36 PM

Cancel Save

- **Each project must have three contacts: Project Director, Financial Officer, and Official Authorized to Sign.**
- The staff you associate with these roles must already be contacts on the Organization Profile.
- Select “Associate”.

Overview

The screenshot displays the 'Associate Contacts' dialog box over the AGO Grants application. The dialog box features a search bar and a table of contacts. The table has the following data:

	Full Name	Type	Email
<input checked="" type="checkbox"/>	Charlie Bozo	Recipient	charliebozo@yopmail.com
<input type="checkbox"/>	Seus Jones	Recipient	drseus@yopmail.com
<input type="checkbox"/>	Tabitha Test 5	Recipient	tabithatest5@yopmail.com
<input type="checkbox"/>	Katie Test	Recipient	katietest@yopmail.com
<input type="checkbox"/>	Tabitha Heck	Recipient	tabithatest20@yopmail.com
<input type="checkbox"/>	Elizabeth Bennett	Recipient	lexington3@yopmail.com
<input type="checkbox"/>	Joe Smith	Recipient	lexington2@yopmail.com
<input type="checkbox"/>	Lexington4 County4	Recipient	lexington4@yopmail.com

The 'Add' button in the top right corner of the dialog is highlighted with a red box. The background application shows the 'Opportunity Overview' for AN-SC 123-494, the 'Application Overview' for 'Helping Victims', and a table of project roles with 'Project Director/Manager' selected for 'Lexington1 County1'.

- Select the check box next to the person you wish to associate with the role.
- Select Add.

Overview

The screenshot displays a web application interface with several sections:

- Opportunity Overview:** Opportunity ID AN-SC123-1776, Estimated Project Period End Date 09/30/2025, Indirect Cost Rate 0.00%.
- Application Overview:** Project Title State Victims Assistance Program (SVAP) 2024 - 2025 Project.
- Contacts:** A search bar and a table with columns 'Is User' and 'Actions'. The table contains three rows, each with a checkmark in the 'Is User' column and an edit icon in the 'Actions' column.
- Acknowledgement:** A checkbox labeled 'I Agree' and a 'Submitted On' date of 03/07/2024 12:53 PM.

The 'Project Role' dropdown menu is highlighted, showing the following options:

- None--
- Project Director
- Financial Officer
- Official Authorized to Sign

- Select the edit icon from the Action column and select the role from the drop-down menu to choose the Project Roles.
- Only three roles should appear: Project Director, Financial Officer, and Official Authorized to Sign.
- ***Agencies may only list one of each contact type and no person may fill more than one role.***
- Select Save.

Overview

The screenshot displays the AGO Grants system interface. The top navigation bar includes 'Office of the South Carolina Attorney General', 'AGO Grants', and 'Grants Portal'. The main content area is divided into several sections: 'Opportunity Overview', 'Application Overview', 'Contacts', 'Acknowledgement', and 'System Information'. The 'Contacts' section is highlighted, showing a table with columns for Project Role, Name 1, Email, Is Key Contact, Is User, and Actions. The 'Is Key Contact' column has three rows, each with a checked checkbox, and these checkboxes are enclosed in a red box. The 'Save' button is also highlighted with a red box.

Opportunity Overview

Opportunity ID	Opportunity Title	Funding Organization	Estimated Project Period Start Date
AN-SC123-494	VOCA - Shehof	South Carolina Attorney General	10/1/2024
Estimated Project Period End Date	Match Required?	Indirect Cost Rate	
9/30/2025	No	0.00%	

Application Overview

*Project Title	Requested Budget	Victims Served
Helping Victims	\$0.00	300

Contacts

Project Role	Name 1	Email	Is Key Contact	Is User	Actions
Project Director	Joe Smith	lexington2@yopmail.com	<input checked="" type="checkbox"/>	X	↻
Financial Officer	Katie Test	katietest@yopmail.com	<input checked="" type="checkbox"/>	X	↻
Official Authorized to Sign	Seus Jones	dirseus@yopmail.com	<input checked="" type="checkbox"/>	X	↻

Total Records: 3

Acknowledgement

I hereby certify that the information provided above is accurate and complete. I Agree

System Information

Created By	Created Date	Last Modified By	Last Modified Date
Lexington1 County1	2/23/2023 2:36 PM	Lexington1 County1	2/23/2023 2:36 PM

- After you have assigned Project Roles, you must select the Project Director as the “Key Contact.”
 - There can only be ONE “Key Contact.”

Overview

The screenshot displays the AGO Grants system interface. The top navigation bar includes the Office of the South Carolina Attorney General logo, the text "AGO Grants", and a "Grants Portal" dropdown menu. The main content area is divided into several sections:

- Opportunity Overview:** Displays details for Opportunity ID AN-SC123-494, Opportunity Title VOCA - Shehof, Funding Organization South Carolina Attorney General, Estimated Project Period Start Date 10/1/2024, Estimated Project Period End Date 9/30/2025, Match Required? No, and Indirect Cost Rate 0.00%.
- Application Overview:** Shows Project Title "Helping Victims", Requested Budget "\$0.00", and Victims Served "300".
- Contacts:** A table listing three contacts with columns for Project Role, Name 1, Email, Is Key Contact, Is User, and Actions. The contacts are Joe Smith (Project Director), Katie Test (Financial Officer), and Seus Jones (Official Authorized to Sign).
- Acknowledgement:** A section where the user certifies the information is accurate and complete. It includes a checkbox labeled "I Agree" and a "Submitted By" field.
- System Information:** Displays metadata such as Created By (Lexington1 County1), Created Date (2/23/2023 2:36 PM), Last Modified By (Lexington1 County1), and Last Modified Date (2/23/2023 2:36 PM).

At the bottom right of the interface, there are "Cancel" and "Save" buttons. The "Save" button is highlighted with a red box.

- Acknowledgment – You are acknowledging the information entered to this point is accurate.
- Click on the box next to “I Agree”.
- Select Save.

Budget

The screenshot displays the AGO Grants system interface. At the top, the header includes the Office of the South Carolina Attorney General logo and the text 'AGO Grants'. The navigation menu shows 'Opportunities', 'Applications', 'Grants', 'Monitoring', and 'Closeout'. The 'Applications' tab is active, showing details for the application 'Helping Victims' (EGMS ID: AP-SC123-255, Status: Created, Application Due Date and Time: 03/27/2024 5:00 PM). A progress bar indicates the application is in the 'Created' stage. The 'Budget' tab is highlighted with a red box. Below the navigation, the 'Budget Periods' section shows a table with one record:

Budget Period #	Start Date	End Date
BP01	10/01/2024	09/30/2025

The 'Budget Narrative' section is also visible, with a sub-section for 'Justification for Project Cost' containing a bullet point: 'Provide justification for project budget cost.'

- Select the Budget tab. The budget categories are Personnel, Contractual, Travel, Equipment, and Other.
- On the Budget table, complete each applicable category.

Budget Categories

The screenshot displays the AGO Grants system interface. The top navigation bar includes the Office of the South Carolina Attorney General logo, the text "AGO Grants", and a "Grants Portal" dropdown menu. Below the navigation bar, a progress indicator shows stages: "Created" (with a green checkmark), "Submitted", and "Converted to Award". The main content area is titled "Budget" and contains a "Budget Periods" section. This section shows a table with one record for Budget Period # BP01, with a start date of 10/01/2024 and an end date of 09/30/2025. Below this, a "Budget Narrative" section displays a table of budget categories. The table has columns for "Category Name", "Number Of Positions", "Budget", "Total Project Cost", and "Actions". The categories listed are Personnel, Contractual, Travel, Equipment, and Other, all with a budget of \$0.00. The "Actions" column for each category contains a blue arrow icon, which is highlighted with a red box in the image. The "Grand Total" row shows a total budget of \$0.00. The footer of the interface includes the "GovGrants" logo and various policy links.

Budget Period #	Start Date	End Date
BP01	10/01/2024	09/30/2025

Category Name	Number Of Positions	Budget	Total Project Cost	Actions
Focus Area Name : Standard Focus Area				
Personnel		\$0.00	\$0.00	
Contractual		\$0.00	\$0.00	
Travel		\$0.00	\$0.00	
Equipment		\$0.00	\$0.00	
Other		\$0.00	\$0.00	
Total - Focus Area Name : Standard Focus Area		\$0.00	\$0.00	
Grand Total		\$0.00	\$0.00	

- For each applicable section of the budget, select the arrow box from the Actions column.

Personnel

Application Budget Category
Budget Category: Personnel

Personnel Summary Add New Role Save

Search

* Records are sorted by Last Modified Date ascending order

Showing 1 to 0 of 0 records

Job Title	% of time on Grant	Employment Type	Salaried / Hourly	VSP Certification Required	Salary Budget	Fringe Benefits Budget	Total Project Cost	Notes	Actions
<input type="text" value="Victim Advocate A"/>	<input type="text" value="100"/>	<input type="text" value="--None--"/> <small>Field is required</small>	<input type="text" value="Salaried"/>	<input type="text" value="No"/>	<input type="text" value="40,000.00"/>	<input type="text" value="0.00"/>			

No Records Found

Reviews Recently Viewed

* Records are sorted by Focus Area Name ascending order, Row Number ascending order

Showing 1 to 5 of 5 records

Category Name	Number Of Positions	Budget	Total Project Cost	Actions
Focus Area Name : Standard Focus Area				
<input type="checkbox"/> Personnel		\$0.00	\$0.00	
<input type="checkbox"/> Contractual		\$0.00	\$0.00	
<input type="checkbox"/> Travel		\$0.00	\$0.00	
<input type="checkbox"/> Equipment		\$0.00	\$0.00	
<input type="checkbox"/> Other		\$0.00	\$0.00	
Total - Focus Area Name : Standard Focus Area		\$0.00	\$0.00	
Grand Total		\$0.00	\$0.00	

Total Records: 5

Budget Narrative

Justification for Project Cost

- Provide justification for project budget cost.

- Select “Add New Role”.
- Complete open fields, including the VSP Certification drop down field.
- Select Save.

Personnel

Application Budget Category




Budget Category: Personnel

Personnel Summary











Search...

Showing 1 to 1 of 1 records

* Records are sorted by Last Modified Date ascending order

Job Title	% of time on Grant	Employment Type	Salaried / Hourly	VSP Certification Required	Salary Budget	Fringe Benefits Budget	Total Project Cost	Notes	Actions
 Victim Advocate A	100%	Full-Time	Salaried	No	\$40,000.00	\$100.00	\$40,100.00		 
Total					\$40,000.00	\$100.00	\$40,100.00		

Total Records: 1

Category Name	Number Of Positions	Budget	Total Project Cost	Actions
Focus Area Name : Standard Focus Area				
 Personnel	1	\$40,100.00	\$40,100.00	
 Contractual	1	\$2,000.00	\$2,000.00	
 Travel		\$4,000.00	\$4,000.00	
 Equipment		\$0.00	\$0.00	
 Other		\$0.00	\$0.00	
Total - Focus Area Name : Standard Focus Area		\$46,100.00	\$46,100.00	
Grand Total		\$46,100.00	\$46,100.00	

Total Records: 5

Budget Narrative

Justification for Project Cost

- Provide justification for project budget cost.

GovGrants

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- All fringes are selected by default for each position.
- Select the plus button next to the job title to view the list of fringe benefits.

Contractual

Office of the South Carolina Attorney General | AGO Grants | Grants Portal

Application: Helping Victims | Status: Created | Application Due Date and Time: 03/27/2024 5:00 PM

Progress: Created (100%) | Submitted (0%) | Converted to Award (0%)

Navigation: Overview | Budget | Files | History | Collab

Budget Categories

Showing 1 to 5 of 5 records

Category Name	Number Of Positions	Budget	Total Project Cost	Actions
Focus Area Name : Standard Focus Area				
Personnel	1	\$40,000.00	\$40,000.00	
Contractual		\$0.00	\$0.00	
Travel		\$0.00	\$0.00	
Equipment		\$0.00	\$0.00	
Other		\$0.00	\$0.00	
Total - Focus Area Name : Standard Focus Area		\$40,000.00	\$40,000.00	
Grand Total		\$40,000.00	\$40,000.00	

Total Records: 5

Budget Narrative

Justification for Project Cost

- Provide justification for project budget cost.


- Select the arrow box from the Actions column.

Contractual

Application Budget Category


Budget Category: Contractual

Contractual Summary

Search: 

Showing 1 to 0 of 0 records

* Records are sorted by Last Modified Date ascending order

Name	Description	Budget	Total Project Cost	Notes	Actions
<input type="text" value="Translation Services"/>	<input type="text" value="translation for victims"/>	<input type="text" value="2,000"/>		<input type="text"/>	






No Records Found

Reviews

Recently Viewed

Showing 1 to 5 of 5 records

* Records are sorted by Focus Area Name ascending order, Row Number ascending order

Category Name	Number Of Positions	Budget	Total Project Cost	Actions
Focus Area Name : Standard Focus Area				
<input type="checkbox"/> Personnel	1	\$40,000.00	\$40,000.00	
<input type="checkbox"/> Contractual		\$0.00	\$0.00	
<input type="checkbox"/> Travel		\$0.00	\$0.00	
<input type="checkbox"/> Equipment		\$0.00	\$0.00	
<input type="checkbox"/> Other		\$0.00	\$0.00	
Total - Focus Area Name : Standard Focus Area		\$40,000.00	\$40,000.00	
Grand Total		\$40,000.00	\$40,000.00	

Total Records: 5

Budget Narrative

Justification for Project Cost

- Provide justification for project budget cost.

- Select “Add New Role”.
- Complete open fields.
- If you have multiple contracts included, please give them unique names and provide brief detail in Notes.
- Select Save.

Travel

Office of the South Carolina Attorney General | AGO Grants | Grants Portal

Application: Helping Victims | EGMS ID: AP-SC123-255 | Status: Created | Application Due Date and Time: 03/27/2024 5:00 PM

Progress: Created (100%) | Submitted (0%) | Converted to Award (0%)

Overview | Budget | Files | History | Collab

Budget Categories

Showing 1 to 5 of 5 records

*Records are sorted by Focus Area Name ascending order, Row Number ascending order

Category Name	Number Of Positions	Budget	Total Project Cost	Actions
Focus Area Name : Standard Focus Area				
Personnel	1	\$40,000.00	\$40,000.00	
Contractual	1	\$2,000.00	\$2,000.00	
Travel		\$0.00	\$0.00	
Equipment		\$0.00	\$0.00	
Other		\$0.00	\$0.00	
Total - Focus Area Name : Standard Focus Area		\$42,000.00	\$42,000.00	
Grand Total		\$42,000.00	\$42,000.00	

Total Records: 5

Budget Narrative

Justification for Project Cost

- Provide justification for project budget cost.

- Select arrow box from the Actions column.

Travel

Application Budget Category





Budget Category: Travel

▲ Travel Summary

Search...

Showing 1 to 4 of 4 records

* Records are sorted by Line Item No ascending order

Category	Budget	Total Project Cost	Notes	Actions
Mileage	\$0.00	\$0.00		
Lodging	\$0.00	\$0.00		
Per Diem	\$0.00	\$0.00		
Other	\$0.00	\$0.00		
Total	\$0.00	\$0.00		

Total Records: 4

Total - Focus Area Name - Standard Focus Area

Grand Total	\$42,000.00	\$42,000.00
-------------	-------------	-------------

Total Records: 5

▲ Budget Narrative

Justification for Project Cost

- Provide justification for project budget cost.

- Select the edit icon for the section(s) you want to add the budget.
- Complete all open fields for the section(s) you are applying.
- If selecting “Other” here, be sure to add notes (parking, baggage, etc).
- Select Save.

Equipment

The screenshot displays the AGO Grants system interface. The top navigation bar includes the Office of the South Carolina Attorney General logo and the text 'AGO Grants'. The main content area shows the application details for 'Helping Victims', including the EGMS ID 'AP-SC123-255', status 'Created', and application due date '03/27/2024 5:00 PM'. A progress bar indicates the application is in the 'Created' stage. Below this, the 'Budget Categories' section is expanded, showing a table with columns for Category Name, Number Of Positions, Budget, Total Project Cost, and Actions. The 'Equipment' row is highlighted, and its 'Actions' column icon is circled in red. The table also includes a 'Grand Total' row and a 'Budget Narrative' section below it.

Category Name	Number Of Positions	Budget	Total Project Cost	Actions
Focus Area Name : Standard Focus Area				
Personnel	1	\$40,100.00	\$40,100.00	
Contractual	1	\$2,000.00	\$2,000.00	
Travel		\$4,000.00	\$4,000.00	
Equipment		\$0.00	\$0.00	
Other		\$0.00	\$0.00	
Total - Focus Area Name : Standard Focus Area		\$46,100.00	\$46,100.00	
Grand Total		\$46,100.00	\$46,100.00	

- Select the arrow box details icon from the Actions column.

Other

Office of the South Carolina Attorney General | AGO Grants | Grants Portal

Application: Helping Victims | Status: Created | Application Due Date and Time: 03/27/2024 5:00 PM

Progress: Created (checked) | Submitted | Converted to Award (unchecked)

Navigation: Overview | Budget | Files | History | Collab

Budget Categories Table:

Category Name	Number Of Positions	Budget	Total Project Cost	Actions
Focus Area Name : Standard Focus Area				
Personnel	1	\$40,100.00	\$40,100.00	
Contractual	1	\$2,000.00	\$2,000.00	
Travel		\$4,000.00	\$4,000.00	
Equipment		\$3,000.00	\$3,000.00	
Other		\$0.00	\$0.00	
Total - Focus Area Name : Standard Focus Area		\$49,100.00	\$49,100.00	
Grand Total		\$49,100.00	\$49,100.00	

Total Records: 5

Budget Narrative: Justification for Project Cost
• Provide justification for project budget cost.

- Select the arrow box icon from the Actions column.

Other

Application Budget Category

Budget Category: Other

Other Details

Search...

Showing 1 to 7 of 7 records

* Records are sorted by Line Item No ascending order

Category	Budget	Total Project Cost	Notes	Actions
Indirect Costs	\$0.00	\$0.00		
Office Supplies	\$0.00	\$0.00		
Registration Fees	\$0.00	\$0.00		
Therapy Supplies	\$0.00	\$0.00		
Utilities	\$0.00	\$0.00		
Rent	\$0.00	\$0.00		
Other	\$0.00	\$0.00		

	Travel		\$4,000.00	\$4,000.00	
	Equipment		\$3,000.00	\$3,000.00	
	Other		\$0.00	\$0.00	
	Total - Focus Area Name : Standard Focus Area		\$49,100.00	\$49,100.00	
	Grand Total		\$49,100.00	\$49,100.00	

Total Records: 5

Budget Narrative

Justification for Project Cost

- Provide justification for project budget cost.

- Select the edit icon next to the line items you wish to edit.
- Complete all open fields.
- If you have items included in the “Other – Other” line item, please list them. (example: software, hotline, payroll/HR fees)
- Select Save.



Any
Questions

Files

The screenshot displays the AGO Grants system interface. The top navigation bar includes the Office of the South Carolina Attorney General logo, the text 'AGO Grants', and a 'Grants Portal' dropdown menu. The main content area shows the application details for 'AP-SC123-255', with a status of 'Created' and an application due date of '03/27/2024 5:00 PM'. A progress bar indicates the application is in the 'Created' stage. The 'Files' tab is highlighted with a red box. Below the navigation tabs, there are sections for 'All Forms' and 'Supporting Documents Checklist'. The 'All Forms' section shows two records: 'Terms and Conditions Form' and 'Technical Proposal Form', both with a 0.00% completion rate. The 'Supporting Documents Checklist' section shows one record: 'test', which is mandatory and active.

Office of the South Carolina Attorney General

AGO Grants

Grants Portal

Search

EGMS ID: AP-SC123-255

Status: Created

Application Due Date and Time: 03/27/2024 5:00 PM

Application ID

Created

Submitted

Converted to Award

Overview Budget **Files** History Collab

All Forms

Complete the Application Narrative Questions and the grant Terms and Conditions.

Search...

* Records are sorted by Order ascending order

Showing 1 to 2 of 2 records

Form Name	Mandatory	Percentage	Last Modified By	Last Modified Date	Actions
Terms and Conditions Form	✓	0.00%	Lexington1 County1	02/23/2023 2:36 PM	
Technical Proposal Form	✓	0.00%	Lexington1 County1	02/23/2023 2:36 PM	

Total Records: 2

Supporting Documents Checklist

Search...

* Records are sorted by Last Modified Date ascending order

Showing 1 to 1 of 1 records

Description	Notes	Required	Status	Template Link	Subrecipient Document Link	Actions
test	test	Mandatory	Active	Not Applicable	Not Applicable	

Total Records: 1

Notes

Add

- When you have completed your budget, navigate to the files tab.

Files

The screenshot displays the AGO Grants application portal. The top navigation bar includes 'Office of the South Carolina Attorney General', 'AGO Grants', and 'Grants Portal'. The main content area shows the application details for 'EGMS ID AP-SC123-255' with a status of 'Created' and an application due date of '03/27/2024 5:00 PM'. A progress bar indicates the application is in the 'Created' stage. The 'Files' tab is highlighted in a red box. Below the navigation tabs, there are three sections: 'All Forms' (showing 'Terms and Conditions Form' and 'Technical Proposal Form'), 'Supporting Documents Checklist' (showing a 'test' entry), and 'Notes' (with an 'Add' button).

Form Name	Mandatory	Percentage	Last Modified By	Last Modified Date	Actions
Terms and Conditions Form	✓	0.00%	Lexington1 County1	02/23/2023 2:36 PM	
Technical Proposal Form	✓	0.00%	Lexington1 County1	02/23/2023 2:36 PM	

Description	Notes	Required	Status	Template Link	Subrecipient Document Link	Actions
test	test	Mandatory	Active	Not Applicable	Not Applicable	

- The Files Tab includes:
 - Terms and Conditions.
 - Application Form.
 - Supporting Documents Checklist.





Terms and Conditions

The screenshot displays the AGO Grants system interface. At the top, the header includes the Office of the South Carolina Attorney General logo, the text 'AGO Grants', and navigation links for 'Opportunities', 'Applications', 'Grants', 'Monitoring', and 'Closeout'. A user profile icon is visible in the top right corner.

The main content area shows the application details for 'Helping Victims'. The application ID is 'AP-SC123-255', the status is 'Created', and the application due date and time is '03/27/2024 5:00 PM'. A progress bar indicates the application is in the 'Created' stage.


Below the progress bar, there are navigation tabs for 'Overview', 'Budget', 'Files', 'History', and 'Collab'. The 'Files' tab is selected, showing a section titled 'All Forms'. The instruction reads: 'Complete the Application Narrative Questions and the grant Terms and Conditions.'

A search bar is present above a table of forms. The table lists two records:

Form Name	Mandatory	Percentage	Last Modified By	Last Modified Date	Actions
Terms and Conditions Form	✓	0.00%	Lexington1 County1	02/24/2023 11:58 AM	 
Application Narrative Questions	✓	0.00%	Lexington1 County1	02/23/2023 2:36 PM	 

The 'edit icon' for the 'Terms and Conditions Form' is highlighted with a red box. The table footer indicates 'Total Records: 2'.

Below the forms section is a 'Supporting Documents Checklist' section. It includes a search bar and a table with one record:

Description	Notes	Required	Status	Template Link	Subrecipient Document Link	Actions
test	test	Mandatory	Active	Not Applicable	Not Applicable	

The table footer indicates 'Total Records: 1'.

At the bottom of the page, there is a footer with the text 'GovGrants' and a link to 'Accessibility Policy | Privacy Policy | Terms of Use | Notice Under the Americans with Disabilities Act | LEAD'.

- Select the edit icon beside the Terms and Conditions Form.

Terms and Conditions

Office of the South Carolina Attorney General | AGO Grants | Grants Portal

Search | All | Tasks | Application Tasks | Pending Tasks | Completed Tasks | Activities | Applications | Applications | Reviews | Reviews | Recently Viewed

Opportunities | Applications | Grants | Monitoring | Closeout

culturally specific services and activities for underserved populations are distributed equitably among those populations.

105. The recipient agrees that no more than 5 percent of the state's award may be used to conduct public awareness or community education campaigns or related activities to broadly address domestic violence, dating violence, sexual assault, or stalking. Grant funds may be used without limit to support, inform, and outreach to victims about available services.

106. The recipient agrees to provide OVW with specific information regarding subawards ("subgrants") made under this program. The recipient agrees to submit an annual report that includes

- a. an assessment of whether stated goals and objectives were achieved;
- b. information on the effectiveness of the activities carried out with the amounts made available to carry out the program, including number of persons served and the numbers of persons seeking services who could not be served;
- c. information on each subaward awarded; and
- d. such other information as the Attorney General may prescribe.

Recipients are required to submit this report after the end of each calendar year but no later than March 30 each year. Recipients are required to submit this information on the Annual STOP Administrators' Report form (which is to be completed by the State Administrator) and the Annual Progress Report for STOP Violence Against Women Formula Grant Program form (which is to be completed by subrecipients ("subgrantees")).

107. Under the Government Performance and Results Act (GPRA), VAWA 2000 and subsequent legislation, recipients and subrecipients ("subgrantees") are required to collect and maintain data that measure the effectiveness of their grant funded activities. Accordingly, the recipient agrees to submit annual electronic progress reports on program activities and program effectiveness measures and to require submission of reports by subrecipients. Recipients and subrecipients are required to collect the information that is included on the Measuring Effectiveness Progress Reports for the OVW Program under which this award is funded.

108. The recipient agrees to comply with all relevant statutory and regulatory requirements which may include, among other relevant authorities, the Violence Against Women Act of 1994, P.L. 103-322, the Violence Against Women Act of 2000, P.L. 106-386, the Omnibus Crime Control and Safe Streets Act of 1968, 42 U.S.C 3711 et seq., the Violence Against Women and Department of Justice Reauthorization Act of 2005, P.L. 109-162, the Violence Against Women Reauthorization Act of 2013, P.L. 113-4, and OVW's implementing regulations at 28 CFR Part 90.

VOCA and SVAP – Conditions Specific to VOCA and SVAP including federal requirements

109. Match Waiver Request

If you are submitting an application for a continuation/existing project and if your application substantially increases or enhances the previous year's project scope or expense, your agency is eligible to submit a match waiver request. If you are submitting a new application you are eligible to submit a match waiver request. Match waivers will be accepted and considered only if your application is using in-kind match. Cash match applications are not eligible for a waiver. Please submit the request and supporting information on your agency's letterhead including all match waiver forms along with the application as an attachment. Please be aware that match waiver requests are not guaranteed. Any funds expended by your agency require 20% match, and your agency is responsible for the full 20% match requirement unless a match waiver is granted by the Office for Victims of Crime in the U.S. Department of Justice.

Authorized Official Name or Authorized Representative

By entering your name, you are hereby declaring that you agree to the terms and conditions of the preceding document and assure that all information provided herein is accurate.

Name

Submitted On

mm/dd/yyyy h:mm a

Form Number SAF - 001 | Form Version

Cancel Save

- Review the Terms and Conditions.
- Once you review sign and date at the bottom of the screen.
- Select Save.

Terms and Conditions

Office of the South Carolina Attorney General | AGO Grants | Grants Portal

Search | Opportunities | Applications | Grants | Monitoring | Closeout

Form saved successfully

Form ID: FN-00144 | Form Name: Terms and Conditions Form

Application Information

Application EGMS ID: AP-SC123-255 | Subrecipient Organization: COUNTY OF LEXINGTON

Application ID

TERMS AND CONDITIONS

Assumptions

1. Availability of Funds: This grant award is contingent upon the availability of federal funds approved by Congress or state funds in the case of the State Victims Assistance Program (SVAP)
2. All requests included in this grant application must be requests that your agency reasonably expects to use within the coming grant year.
3. Project Implementation: The Subgrantee agrees to implement this project within 90 days following the grant award effective date or be subject to automatic cancellation of the grant. Evidence of project implementation must be detailed in the first progress report

Documents Required Prior to Approval of the Grant Application

4. Organization Chart
Each sub-recipient must submit an electronic copy of an organizational chart for your agency with the following information either included in the chart itself or as a document that cross-references the chart: Position title that matches the title shown on the grant application, full name of funded person in the position (if this is a new position or it is vacant, mark as such), the amount of actual salary paid to that person, and which funding sources (VOCA, SVAP, VAWA, FVPSA, United Way, local funds, or other specific sources) are used to supply funding for each individual staff member with percentages of each funding source. Executive Directors may be exempt if no federal funds are used to support their salary. Please indicate this on the organizational chart or support document.
5. Volunteer Job Description
Each subrecipient must submit an electronic copy of a volunteer job description. All VOCA and SVAP grants require a minimum of at least one volunteer involved with the project. Volunteer job descriptions are also required on all VAWA grants that use in-kind volunteer match.
6. Job Description(s)
Each subrecipient must submit a job description for each funded staff position.
All current and newly-hired grant-funded personnel shall submit copies of a current resume within 30 days from the date of award or from the date of hire.
7. Lease
If your application included a "rent/lease/office space" or a "utilities/electric/gas/water" line item, submit an electronic copy of the current lease agreement (or a building plan/blueprint if the building is owned). The lease agreement, building plan, or addendum from the leasing agency must reflect the total square footage. Only office space dedicated to funded personnel is allowable for reimbursement.

- Once you have saved, select **Validate** at the top right of the form.
- This verifies that you have read and agree to all Terms and Conditions.
- This will verify both fields were completed. You will receive an error message if a required field is left blank.
- After you have validated, select the Back button. This will take you back to the actual application form.

Application Narrative Questions

The screenshot displays the 'Application Narrative Questions' form within the GovGrants system. The application is titled 'Helping Victims' with EGMS ID 'AP-SC123-255'. The status is 'Created' and the application due date is '03/27/2024 5:00 PM'. A progress bar shows the application is in the 'Created' stage. Below the progress bar, there are tabs for 'Overview', 'Budget', 'Files', 'History', and 'Collab'. The 'All Forms' section contains a search bar and a table of forms. The 'Application Narrative Questions' form is highlighted with a red box around its edit icon. Below this is the 'Supporting Documents Checklist' section, which also has a search bar and a table of documents.

Application: Helping Victims

EGMS ID: AP-SC123-255 | Status: Created | Application Due Date and Time: 03/27/2024 5:00 PM

Application ID: [Redacted]

Progress: Created (100%) | Submitted (0%) | Converted to Award (0%)

Overview | Budget | Files | History | Collab

All Forms

Complete the Application Narrative Questions and the grant Terms and Conditions.

Showing 1 to 2 of 2 records

Form Name	Mandatory	Percentage	Last Modified By	Last Modified Date	Actions
Terms and Conditions Form	✓	100.00%	Lexington1 County1	02/24/2023 12:08 PM	[View] [Edit]
Application Narrative Questions	✓	0.00%	Lexington1 County1	02/24/2023 12:10 PM	[View] [Edit]

Total Records: 2

Supporting Documents Checklist

Showing 1 to 1 of 1 records

Description	Notes	Required	Status	Template Link	Subrecipient Document Link	Actions
test	test	Mandatory	Active	Not Applicable	Not Applicable	[Add]

- Select the edit icon beside Application Narrative Questions form.

Application Narrative Questions

The screenshot shows a web browser window displaying the 'Application Narrative Questions' form. The browser address bar shows the URL: <https://scattorneygeneral-scagout.sandbox.my.site.com/apex/DynamicFormEdit?formTypes=&formId=a2A3R0000002P2PUAU&id=a3G3R000003oAXPUA2&tem...>

The form is titled 'Application Narrative Questions' and is for Form ID 'FN-00145'. The subrecipient organization is 'COUNTY OF LEXINGTON'.

The form contains several sections:

- Application Information:** Application EIGMS ID 'AP-SC123-255', Application ID, and Subrecipient Organization 'COUNTY OF LEXINGTON'.
- Application Narrative:**
 - 1. Project Title: 'Helping Victims'
 - *2. Project Summary: A text field with a red border and a red asterisk, indicating it is required.
 - *3. Application Type: A dropdown menu with options '--None--', 'New', and 'Continuing'. A red asterisk and a red-bordered box highlight this field. A tooltip for this field reads: '*3. Application Type. Select your application type. If this application is for a project currently receiving Department of Crime Victim Assistance Grants funding, select "Continuing".'
 - 5. Counties Served by Project: A dropdown menu with options '--None--', 'New', and 'Continuing'.
 - 6. Services Provided by Project: A section for indicating services provided by the organization.

The form also includes a search bar, a left-hand navigation menu, and a footer with 'GovGrants' and various policy links.

- Complete all fields in Application Narrative Questions Form.
- Red asterisks indicate required fields.
- Anytime you see a lower case “i” in a circle, there is information for you. Usually this concerns character limits.

Application Narrative Questions

Applications: Technical Proposal x +

https://scattoomeygeneral--scagbox.sandbox.my.site.com/apex/DynamicFormEdit?formTypes=&formId=a2A3R0000002P2PUAU&id=a3G3R000003oAXPUA2&tem...

Grants Online meetings Mail Discounts Bookmarks bar SCEIS Grammarly South Carolina Sen... South Carolina Atto... Procurement -RFP... Cert & Training sites DOJLogin - Sign In Box | Login Other favorites

Office of the South Carolina Attorney General

AGO Grants

Grants Portal

Opportunities Applications Grants Monitoring Closeout

Search

Search...

All

Tasks

Application Tasks

Pending Tasks

Completed Tasks

Activities

Applications

Applications

Reviews

Reviews

Recently Viewed

FN-00145

Cancel Save

Application Narrative Questions

Form ID: FN-00145

Form Name: Application Narrative Questions

Required to Save Required to Submit

Application Information

Application EIGMS ID: AP-SC123-255

Subrecipient Organization: COUNTY OF LEXINGTON

Application ID

Application Narrative

1. Project Title: Helping Victims

2. Project Summary

This field is required

3. Application Type

Select your application type. If this application is for a project currently receiving Department of Crime Victim Assistance Grants funding, select "Continuing".

--None--

--None--

New

Continuing

4. Counties Served by Project

Indicate the counties your organization serves.

Allemdale

5. Services Provided by Project

For each category, indicate the services your organization directly pr

Information and Referral:

Available

Information about the criminal justice system process

Information about system goals and how to obtain and for

Chosen

GovGrants

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1:54 PM 2/24/2023

- Application type is a drop-down field.
- Select Continuing if this project is currently funded by SCAG. Select New if this project is not currently funded by SCAG.

Application Narrative Questions

The screenshot displays the 'AGO Grants' application interface. The 'Organization Structure' field is highlighted with a red box, and its dropdown menu is open, showing the following options: --None--, State, County, Municipality, Non-Profit 501(c)3, Tribal Organization, and Other. The form also includes sections for 'Application Type', 'Information and Referral', 'Victims Served by Project', 'Personal Advocacy/Accompaniment', and 'Emotional Support or Safety Services'.

3. Application Type
• Select your application type. If this application is for a project currently receiving Department of Crime Victim Assistance Grants funding, select "Continuing".

--None--
This field is required

4. Organization Structure
• Select your organization type.

--None--
State
County
Municipality
Non-Profit 501(c)3
Tribal Organization
Other

Information and Referral
Available
Information about the criminal justice system process
Information about victim rights, and/or how to obtain notifications
Referral to other victim service programs
Referral to other victim support, other services, and resources

7. Victims Served by Project
• Indicate the types of victims served by your organization. Select all that apply.

Available
Adult Physical Assault
Adult Sexual Assault
Adults Sexually Abused/Assaulted as Children
Child Physical Abuse/Neglect

Personal Advocacy/Accompaniment
Available
Immigration assistance
Individual advocacy
Interpreter services
Information with religious, medical, dental, or academic institutions

Emotional Support or Safety Services
Available
Crisis intervention
Emergency financial assistance
Hotline or crisis line counselling
Individual counselling

Shelter/Housing Services
Available
Emergency shelter or safe house

- Select your organization type.

Application Narrative Questions

The screenshot displays the 'Applications' section of the 'AGO Grants' portal. The interface includes a search bar, a navigation menu with 'Tasks', 'Application Tasks', 'Activities', 'Applications', 'Reviews', and 'Recently Viewed', and a main content area with several narrative questions. A blue box highlights the '6. Services Provided by Project' question, which asks the user to indicate the services their organization directly provides. Below the question, there is a list of available services and a 'Chosen' selection area with a right-facing arrow. The highlighted question is: '6. Services Provided by Project' with the instruction 'For each category, indicate the services your organization directly provides. Select all that apply.' The available services listed are: 'Train law enforcement, judges and other court personnel, and prosecutors', 'Specialized units of law enforcement, judges and other court personnel, and prosecutors targeting VAWA crimes', 'Develop or implement effective police, court and prosecution policies, protocols and services for VAWA crimes', and 'Develop, install, manage or expand data collection and communication systems'. The 'Chosen' area has a right-facing arrow, indicating that all services are selected. Other questions visible include '7. Victims Served by Project' and 'Information and Referral'.

- Select all the services you will provide on this project.
- Select the right-facing arrow.

Organizational Description and Volunteer Coordination

The screenshot displays the AGO Grants portal interface. The top navigation bar includes the Office of the South Carolina Attorney General logo, the text "AGO Grants", and a "Grants Portal" dropdown menu. Below the navigation bar, a breadcrumb trail shows "Opportunities" selected. The left sidebar contains a search bar, a "Tasks" section with "Pending Tasks" and "Completed Tasks", an "Activities" section with "All Opportunities" and "Converted to Application", and a "Recently Viewed" section. The main content area is divided into three sections:

- *8. Organizational Description**
 - Describe your organization's work, detailing how you currently provide effective services to victims. If you have previously received Department of Crime Victim Assistance Grants (DCVAG) funds, your response should include a summary of your experience using those funds.
 - Required Documentation: Your organizational chart must be submitted as an attachment in the Supporting Documents Checklist section on the [Files Tab](#).
- *9. Volunteer Coordination**
 - Outline your volunteer program. Your response should include information on the types of volunteer opportunities your organization offers, the types of volunteers you recruit, how you train volunteers, and whether volunteers work directly with victims.
 - Please note that the use of volunteers is a requirement for all VOCA and SVAP projects.
 - Required Documentation: Volunteer job descriptions must be submitted as an attachment in the Supporting Documents Checklist section on the [Files tab](#).
- *10. Number of Organization Volunteers**
 - Enter the number of volunteers that serve your organization.

- Complete each section as directed.
- Text box allows 5,000 characters.

Organization Volunteers, Interagency Coordination, and Problem Definition

The screenshot displays the AGO Grants application interface. The top navigation bar includes the Office of the South Carolina Attorney General logo, the text "AGO Grants", and a "Grants Portal" dropdown menu. Below the navigation bar, a breadcrumb trail shows "Opportunities" as the active section. A left-hand sidebar contains navigation options: Search, Tasks (with sub-options for Pending and Completed), Activities, Opportunities (with sub-options for All and Converted to Application), and Recently Viewed. The main content area contains three numbered sections:

- *10. Number of Organization Volunteers**
 - Enter the number of volunteers that serve your organization.
 - [Text input field]
- *11. Interagency Coordination**
 - Outline your organization's involvement in coordinated efforts to aid victims of crime. Document your participation in task forces, coordinating councils and other organizations or associations that serve victims of crime
 - [Text input field]
- *12. Problem Definition**
 - Describe the problem in your community that your proposed project aims to address. Document any statements with valid, updated statistical data and cite your sources.
 - [Text input field]
- *13. Project Description**

- Complete each section as directed.

Project Description

The screenshot displays the AGO Grants application interface. The top navigation bar includes the Office of the South Carolina Attorney General logo, the text "AGO Grants", and a "Grants Portal" dropdown menu. Below the navigation bar, a breadcrumb trail shows "Opportunities" as the active section. On the left, a search bar and a "Tasks" sidebar are visible. The main content area shows a form field for "13. Project Description" with a required field indicator and a detailed instruction: "Describe the goals of your project and detail how you plan to achieve them. Your response should include specific tasks and activities you will implement during the project period." Below this is a large text input area. Further down, the form shows "14. Number of Victims Project Will Serve" with the value "100" entered.

- Complete the Project Description section as directed.
- Number of Victims the Project Will Serve should auto-populate from the Overview section.

Grant-Funded Positions

Office of the South Carolina Attorney General | AGO Grants | Grants Portal

Search

14. Number of Victims Project Will Serve
300

15. Number of Proposed Grant-Funded Positions

- Enter the number of positions your organization is requesting funding for by employment type. Enter Zero (0) if no positions are being requested.
- Required Documentation: The relevant job descriptions must be submitted as an attachment in the Supporting Documents Checklist section on the [Files Tab](#)

* Records are sorted by Sequence ascending order

Position Type	# of Positions Requested	Actions
A. Full-Time employee, 50% or more time spent on grant		
B. Full-Time employee, less than 50% devoted to grant		
C. Part-Time employee, 50% or more time spent on grant		
D. Part-Time employee, less than 50% of time spent on grant		
E. Subtotal Full-Time Employees	0	
F. Subtotal Partially Funded or Part-Time Employees	0	
G. TOTAL POSITIONS	0	

- Select the edit icon next to each position type that you are requesting funding for.
- Select save.
- The grid will update subtotals accordingly as you complete.

Project Performance: Objectives and Indicators

The screenshot displays the AGO Grants system interface. At the top, the header includes the Office of the South Carolina Attorney General logo and the text 'AGO Grants'. The navigation bar shows 'Opportunities', 'Applications', 'Grants', 'Monitoring', and 'Closeout'. A search bar is located on the left side of the page. The main content area shows a table with two rows: 'F. Subtotal Partially Funded or Part-Time Employees' with a value of 12, and 'G. TOTAL POSITIONS' with a value of 17. Below this, a section titled '16. Project Performance: Objectives and Indicators' is highlighted with a red box around the 'New' button. This section contains a list of instructions for creating objectives and performance indicators. A table with columns 'Objective' and 'Performance Indicator' is shown below, with the text 'No Records Found' in the center. A note at the bottom right of the section states '* Records are sorted by Last Modified Date ascending order'.

F. Subtotal Partially Funded or Part-Time Employees	12
G. TOTAL POSITIONS	17

16. Project Performance: Objectives and Indicators New

- List between three and five Objectives and Performance Indicators for your project.
- Objectives should be derived from your project's goals and should be both quantifiable and achievable during the project period. Example: Survivors will receive counseling and comprehensive support services.
- Each Objective should be paired with a Performance Indicator which should be the numerical measure of its success. Example: Logbooks and client contact sheets will indicate that 500 survivors received services during the project period.

* Records are sorted by Last Modified Date ascending order

Objective	Performance Indicator
No Records Found	

- Select New to begin entering your project Objectives and Performance Indicators.

Project Performance: Objectives and Indicators

The screenshot displays the AGO Grants system interface. At the top, the header includes the Office of the South Carolina Attorney General logo and the text 'AGO Grants'. On the right, there are icons for 'Grants Portal' and a user profile. Below the header, a navigation bar contains links for 'Opportunities', 'Applications', 'Grants', 'Monitoring', and 'Closeout'. A search bar is located on the left side of the page. The main content area shows a summary table with two rows: 'F. Subtotal Partially Funded or Part-Time Employees' with a value of 12, and 'G. TOTAL POSITIONS' with a value of 17. Below this, a section titled '16. Project Performance: Objectives and Indicators' is visible. This section includes instructions: 'List between three and five Objectives and Performance Indicators for your project.', 'Objectives should be derived from your project's goals and should be both quantifiable and achievable during the project period. Example: Survivors will receive counseling and comprehensive support services.', and 'Each Objective should be paired with a Performance Indicator which should be the numerical measure of its success. Example: Logbooks and client contact sheets will indicate that 500 survivors received services during the project period.' A note states '* Records are sorted by Last Modified Date ascending order'. A table with three columns: 'Objective', 'Performance Indicator', and 'Actions' is shown. The table contains three rows, each with empty text input fields for 'Objective' and 'Performance Indicator', and a red 'x' in the 'Actions' column. The 'Save' button is highlighted with a red box. At the bottom of the table, it says 'No Records Found'.



- List a minimum of three and a maximum of five Objectives and Performance Indicators for your project.
- Objective text fields have a limit of 500 characters.
- Performance Indicators have a limit of 1000 characters.
- Once you have completed, select Save.

Project Assessment and Evaluation and Project Continuation

Office of the South Carolina Attorney General | AGO Grants | Grants Portal

Opportunities | Applications | Grants | Monitoring | Closeout

Search | Search... | All | Tasks | Pending Tasks | Completed Tasks | Activities | Opportunities | All Opportunities | Converted to Application | Recently Viewed

Objective	Performance Indicator	Actions
objective 1	indicator 1	 

* Records are sorted by Last Modified Date ascending order

***17. Project Assessment and Evaluation**
Describe methods and tools (e.g. needs assessments, surveys, evaluations) that you will use throughout the project period to ensure that your project is meeting its goals and objectives.

assessment

***18. Project Continuation**
If Department of Crime Victim Assistance Grants (DCVAG) funding were reduced or no longer available, how would your organization sustain this project?

This field is required

Budget Categories | Search... | * Records are sorted by Focus Area Name ascending order, Row Number ascending order

- Complete each section as directed.
- Select Save.

Budget Categories

The screenshot displays the AGO Grants system interface. The top navigation bar includes the Office of the South Carolina Attorney General logo, the text "AGO Grants", and a "Grants Portal" dropdown menu. Below the navigation bar, a sidebar on the left contains a search bar and a list of menu items: Tasks, Application Tasks, Activities, Applications, Reviews, and Recently Viewed. The main content area is titled "Budget Categories" and features a search bar and a note: "* Records are sorted by Focus Area Name ascending order, Row Number ascending order". Below this, a table displays budget data for the "Standard Focus Area". The table has columns for Category Name, Number Of Positions, Budget, Cash Match, Non-Cash Match, Total Match, Total Project Cost, and Actions. The data rows are: Personnel (1 position, \$40,100.00 budget), Contractual (1 position, \$2,000.00 budget), Travel (\$4,000.00 budget), Equipment (\$3,000.00 budget), and Other (\$10,000.00 budget). A "Total - Focus Area Name : Standard Focus Area" row shows a total budget of \$59,100.00. A "Grand Total" row also shows a total budget of \$59,100.00. The table indicates "Total Records: 5".

Category Name	Number Of Positions	Budget	Cash Match	Non-Cash Match	Total Match	Total Project Cost	Actions
Focus Area Name : Standard Focus Area							
Personnel	1	\$40,100.00	\$0.00	\$0.00	\$0.00	\$40,100.00	
Contractual	1	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	
Travel		\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	
Equipment		\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	
Other		\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	
Total - Focus Area Name : Standard Focus Area		\$59,100.00	\$0.00	\$0.00	\$0.00	\$59,100.00	
Grand Total		\$59,100.00	\$0.00	\$0.00	\$0.00	\$59,100.00	

- The Budget table will pull in from the budget tab you completed earlier.

Budget Narrative

The screenshot displays the AGO Grants system interface. The top navigation bar includes the Office of the South Carolina Attorney General logo, the text "AGO Grants", and a "Grants Portal" dropdown menu. Below the navigation bar, a breadcrumb trail shows "Opportunities" > "Applications" > "Grants" > "Monitoring" > "Closeout".

The left sidebar contains a search bar and a menu with the following items: "Tasks" (with sub-items "Application Tasks", "Pending Tasks", "Completed Tasks"), "Activities", "Applications", "Reviews", and "Recently Viewed".

The main content area is titled "*19. Budget Narrative" and includes the instruction: "Explain how you will use your budget – both your requested funds and your matching funds – to meet your project goals. Your organization must reasonably expect to use all funds requested in the application within the project period." The form consists of five numbered sections, each with a text input field and a save icon:

- 1. Personnel
- *2. Contractual
- *3. Travel
 - a. Mileage
 - b. Lodging
 - c. Per Diem
 - d. Other
- *4. Equipment
- *5. Other
 - a. Indirect Costs
 - b. Office Supplies
 - c. Registration Fees
 - d. Therapy Supplies
 - e. Utilities
 - f. Rent
 - g. Other

- Complete the applicable budget narrative(s) for your project.
- Enter N/A for any category you are not requesting.
- Select Save.

Matching Funds

The screenshot displays the AGO Grants portal interface. The top navigation bar includes the Office of the South Carolina Attorney General logo, the text "AGO Grants", and a "Grants Portal" dropdown menu. Below this is a secondary navigation bar with tabs for "Opportunities", "Applications", "Grants", "Monitoring", and "Closeout". A left-hand sidebar contains a search bar and a list of tasks: "Application Tasks", "Pending Tasks", "Completed Tasks", "Activities", "Applications", and "Reviews". The main content area is titled "20. Matching Funds" and includes a sub-instruction: "List the total income that your agency received in the previous fiscal year and is receiving/expecting to receive in the current fiscal year. Complete all the information requested below." Underneath, there is a "Matching Funds Type" section with two columns: "Available" and "Chosen". The "Available" column lists "Cash", "In-Kind", and "No Match Required". The "Chosen" column is currently empty. Below this is a "Details" section with an information icon and a text input field.

- Complete the applicable narrative for your project even if your project has a match waiver.
- Select Save.

Sources of Income

Office of the South Carolina Attorney General | AGO Grants | Grants Portal

Search | Opportunities | Applications | Grants | Monitoring | Closeout

21. Source of Income

New Save

* Records are sorted by Last Modified Date ascending order

Source of Income	Fund Title	Previous Year Audited Funds Amount	Current Fiscal Year Funds Amount	Actions
--None-- Federal Non - Federal Local Private/Donation	Field is required	Field is required	Field is required	X
No Records Found				

Source of Income Totals

* Records are sorted by Last Modified Date ascending order

Federal Total	Overall Total	Federal Percent of Overall Percent
0	0	

- Select New for each necessary field.
- Agency must enter the previous year and current fiscal year funds by funding sources. These are based on your agency's fiscal year.
- Select Save.

Source of Income Definitions

Office of the South Carolina Attorney General
Grants Portal

AGO Grants

[Home](#)
[Opportunities](#)
[Applications](#)
[Grants](#)
[Monitoring](#)
[Closeout](#)

Search

Tasks

- Application Tasks
- Pending Tasks
- Completed Tasks

Activities

- Applications
- Negotiations

Reviews

- Reviews

Recently Viewed

21. Source of Income New

Please provide total of all federal, Non-Federal, local, and private donation funds received annually. Definitions of each are below.

- Federal: Revenue received directly from federal government or as a subrecipient of a federal source (i.e., VOCA or VAWA subrecipient from a state or local agency).
- Non-Federal: Revenue received from state appropriations or at the option of a state excluding federal subrecipient revenue (e.g. state appropriations, state fees/fines, settlements, trust funds, list not all inclusive).
- Local: Revenue received by any city, county, or entity (public or private).
- Private/Donation: Revenue received from a non-public source (i.e.. Individual, family, or corporation).

** Records are sorted by Last Modified Date ascending order*

Source of Income	Fund Title	Previous Year Audited Funds Amount	Current Fiscal Year Funds Amount
No Records Found			

Source of Income Totals ≡

** Records are sorted by Last Modified Date ascending order*

Federal Total	Overall Total	Federal Percent of Overall Percent
0	0	

22. Acceptance of Audit Requirements ≡

- Title 2 Subtitle A Chapter II Part 200 Subpart F: A non-Federal entity that expends \$750,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single or program-specific audit conducted for that year in accordance with the provisions § 200.501 Audit requirements. A non-Federal entity that expends less than \$750,000 during the non-Federal entity's fiscal year in Federal awards is

Acceptance of Audit Requirements

Office of the South Carolina Attorney General | AGO Grants | Grants Portal

Opportunities | Applications | Grants | Monitoring | Closeout

Search

Search... [Q]

All

Tasks

Application Tasks

Pending Tasks

Completed Tasks

Activities

Applications

Reviews



Recently Viewed

Federal Total	Overall Total	Federal Percent of Overall Percent
0	2,000	0.00%

22. Acceptance of Audit Requirements

- Title 2 Subtitle A Chapter II Part 200 Subpart F: A non-Federal entity that expends \$750,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single or program-specific audit conducted for that year in accordance with the provisions § 200.501 Audit requirements. A non-Federal entity that expends less than \$750,000 during the non-Federal entity's fiscal year in Federal awards is exempt from Federal audit requirements for that year, except as noted in § 200.503, but records must be available for review or audit by appropriate officials of the Federal agency, pass-through entity, and Government Accountability Office (GAO).

* Records are sorted by **Sequence ascending order**

Name	Audit Date	Actions
Audit Period Start Date		
Audit Period End Date		
Submit Audit By		

Form Number SAF - 002 Form Version

Cancel Save

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- Select the edit icon next to the Audit Period Start Date and Audit Period End Date and enter the appropriate dates.
- The Submit Audit field will auto-populate for you.
- Select Save.

Application Narrative Questions

The screenshot shows the AGO Grants application interface. The top navigation bar includes the Office of the South Carolina Attorney General logo, the text 'AGO Grants', and a 'Grants Portal' dropdown menu. The main navigation menu on the left includes 'Opportunities', 'Applications', 'Grants', 'Monitoring', and 'Closeout'. The 'Applications' section is active, showing a table of application sources and a summary table for 'Source of Income Totals'. The '22. Acceptance of Audit Requirements' section is expanded, displaying a 'Save' button in a red box. Below this section is a table for audit requirements with a 'Submit Audit By' date of 06/30/2025. At the bottom of the page, there are 'Cancel' and 'Save' buttons, with the 'Save' button highlighted in a red box.

Source	Amount	Total	Percentage
Private/Donation	50,000	50,000	
Local	100	100	
Federal	2,000	1,500	

Federal Total	Overall Total	Federal Percent of Overall Percent
1,500	51,600	2.91%

22. Acceptance of Audit Requirements

* Records are sorted by **Sequence ascending order**

- Title 2 Subtitle A Chapter II Part 200 Subpart F: A non-Federal entity that expends \$750,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single or program-specific audit conducted for that year in accordance with the provisions § 200.501 Audit requirements. A non-Federal entity that expends less than \$750,000 during the non-Federal entity's fiscal year in Federal awards is exempt from Federal audit requirements for that year, except as noted in § 200.503, but records must be available for review or audit by appropriate officials of the Federal agency, pass-through entity, and Government Accountability Office (GAO).

Name	Audit Date	Actions
Audit Period Start Date	10/01/2023	↻
Audit Period End Date	09/30/2024	↻
Submit Audit By	06/30/2025	

Form Number SAF - 002 Form Version

- Once you completed the Acceptance of Audit section and hit “Save”, select the Save Button at the bottom of the page.
- ***This saves your application – it does **NOT** submit the application.***

Validation

The screenshot shows the AGO Grants application interface. The top navigation bar includes the Office of the South Carolina Attorney General logo, the text "AGO Grants", and a "Grants Portal" dropdown menu. Below this is a secondary navigation bar with tabs for "Opportunities", "Applications", "Grants", "Monitoring", and "Closeout". The "Applications" tab is active, displaying the application ID "FN-00145". In the top right corner of the application view, there are three buttons: "Edit", "Validate" (highlighted with a red box), and "Back". Below the buttons is a dropdown menu for "Application Narrative Questions". The main content area is divided into two sections: "Application Information" and "Application Narrative". The "Application Information" section shows the Application EGMS ID as "AP-SC123-255" and the Subrecipient Organization as "COUNTY OF LEXINGTON". The "Application Narrative" section lists three items: "1. Project Title: Helping Victims", "2. Project Summary: project", and "3. Application Type: Select your application type. If this application is for a project currently receiving Department of Crime Victim Assistance Grants funding, select 'Continuing'". The footer of the page includes the GovGrants logo and links for "Accessibility Policy", "Privacy Policy", "Terms of Use", "Notice Under the Americans with Disabilities Act", and "FAQ".

- Once you have saved your application, select “Validate” to check required fields.
- An error message will show if anything is missing.

Validation

The screenshot displays the AGO Grants portal interface. At the top, the header includes the Office of the South Carolina Attorney General logo, the text "AGO Grants", and a "Grants Portal" dropdown menu. Below the header is a navigation bar with tabs for "Opportunities", "Applications", "Grants", "Monitoring", and "Closeout". A search bar is located on the left side of the page. The main content area shows a pink validation message at the top, which reads: "If you select Program type as VOCA,SAVS or SVAP you need to fill Information and Referral, Personal Advocacy/Accompaniment, Emotional Support or Safety Services, Shelter/Housing Services, Criminal/Civil Justice System Assistance and Prevention." Below this message, there is a form for "Application Narrative Questions" with a "Form ID" of "FN-00145" and a "Form Name" of "Application Narrative Questions". The form includes a "Cancel" button and a "Save" button. A legend at the bottom right of the form indicates that a red asterisk (*) denotes "Required to Save" and a yellow triangle (▲) denotes "Required to Submit". The form is divided into sections: "Application Information" and "Application Narrative". The "Application Information" section contains fields for "Application EGMS ID" (AP-SC123-255), "Application ID", and "Subrecipient Organization" (COUNTY OF LEXINGTON). The "Application Narrative" section is currently empty. The footer of the page includes the "GovGrants" logo, the text "powered by KLU Systems", and a list of links: "Accessibility Policy", "Privacy Policy", "Terms of Use", "Notice Under the Americans with Disabilities Act", and "FAQ".

- You will receive a message in the top banner in pink if there are any sections that are missing information.

Validation

The screenshot displays the AGO Grants portal interface. At the top, the header includes the Office of the South Carolina Attorney General logo, the text "AGO Grants", and a "Grants Portal" dropdown menu. Below the header is a navigation bar with tabs for "Opportunities", "Applications", "Grants", "Monitoring", and "Closeout". A search bar is located on the left side of the navigation bar. The main content area features a green banner at the top with the message "Form saved successfully." Below this, the application details for form ID "FN-00145" are shown, including the form name "Application Narrative Questions". The "Application Information" section lists the Application EGMS ID as "AP-SC123-255" and the Subrecipient Organization as "COUNTY OF LEXINGTON". The "Application Narrative" section lists the Project Title as "Helping Victims" and the Project Summary as "2. Project Summary". The footer of the page includes the GovGrants logo and links for Accessibility Policy, Privacy Policy, Terms of Use, Notice Under the Americans with Disabilities Act, and FAQ.

- Once all required fields are satisfied, a green banner saying “Form saved successfully” will appear.
- *This only saves the application – it does **NOT** submit the application.*

Validation

The screenshot displays the AGO Grants portal interface. At the top, the header includes the Office of the South Carolina Attorney General logo, the text "AGO Grants", and a "Grants Portal" dropdown menu. Below the header is a navigation bar with tabs for "Opportunities", "Applications", "Grants", "Monitoring", and "Closeout". A search bar is located on the left side of the navigation bar. The main content area features a blue banner at the top with the message "Form validated successfully." and a close button (X). Below the banner, the application details for form ID "FN-00145" are shown. The details include a table with columns for "Form ID" and "Form Name", and a dropdown menu for "Application Narrative Questions". The application information section is expanded, showing the "Application EGMS ID" as "AP-SC123-255" and the "Subrecipient Organization" as "COUNTY OF LEXINGTON". The application narrative section is also expanded, showing the "Project Title" as "Helping Victims". The footer of the page includes the "GovGrants" logo, the text "powered by IIS Systems", and a navigation bar with links for "Accessibility Policy", "Privacy Policy", "Terms of Use", "Notice Under the Americans with Disabilities Act", and "FAQ".

- A blue banner saying “Form validated successfully” will appear in the banner.
- Select “back” to return to the Application.

Supporting Documents Checklist

The screenshot displays the AGO Grants portal interface. The top navigation bar includes the Office of the South Carolina Attorney General logo, the text "AGO Grants", and a "Grants Portal" dropdown menu. The main navigation menu on the left lists "Search", "Tasks", "Activities", "Applications", "Reviews", and "Recently Viewed". The main content area shows a "Supporting Documents Checklist" section, which is highlighted with a red box. Below this section is a table with three records, each with an "Actions" column containing a red box around a document icon. The table has columns for "Description", "Notes", "Required", "Status", "Template Link", "Subrecipient Document Link", and "Actions".

Office of the South Carolina Attorney General

AGO Grants

Grants Portal

Search

Supporting Documents Checklist

Showing 1 to 3 of 3 records

Description	Notes	Required	Status	Template Link	Subrecipient Document Link	Actions
Lease		Optional	Active	Not Applicable	Not Applicable	
Org Chart		Mandatory	Active	Not Applicable	Not Applicable	
Job Description(s)		Optional	Active	Not Applicable	Not Applicable	

Total Records:3

Notes

Title	Description	Created Date ↑	Created By
No Records Found			

Edit Submit Application

- On the Files tab, scroll down to the Supporting Documents Checklist.
- The Announcement will tell you all of the documents that you need to include with your application.

Supporting Documents Checklist

The screenshot displays the AGO Grants portal interface. The top navigation bar includes the Office of the South Carolina Attorney General logo, the text "AGO Grants", and a "Grants Portal" dropdown menu. The main navigation menu contains "Opportunities", "Applications", "Grants", "Monitoring", and "Closeout". A search bar is located on the left side of the page. The main content area shows a "Supporting Documents Checklist" section, which is highlighted with a red box. Below this section is a table with the following columns: Description, Notes, Required, Status, Template Link, Subrecipient Document Link, and Actions. The table contains three rows of data. The "Actions" column for each row contains a cloud upload icon, which is highlighted with a red box. Below the table is a "Notes" section with an "Add" button and a table with columns for Title, Description, Created Date, and Created By. The "Notes" section currently displays "No Records Found". At the bottom right of the page, there are "Edit" and "Submit Application" buttons.

Office of the South Carolina Attorney General

AGO Grants

Grants Portal

Opportunities Applications Grants Monitoring Closeout

Search

Search...

All

Tasks

Application Tasks

Pending Tasks

Completed Tasks

Activities

Applications

Applications

Reviews

Reviews

Recently Viewed

Total Records: 2

Supporting Documents Checklist

Search...

* Records are sorted by Last Modified Date ascending order

Showing 1 to 3 of 3 records

Description	Notes	Required	Status	Template Link	Subrecipient Document Link	Actions
Lease		Optional	Active	Not Applicable	Not Applicable	
Org Chart		Mandatory	Active	Not Applicable	Not Applicable	
Job Description(s)		Optional	Active	Not Applicable	Not Applicable	

Total Records: 3

Notes

Add

Title	Description	Created Date	Created By
No Records Found			

Edit Submit Application

- Select the cloud icon to upload all documents required for your application.

Supporting Documents Checklist

The screenshot shows the 'Add Files' dialog box in the AGO Grants portal. The dialog box is titled 'Add Files' and has a close button (X) in the top right corner. It contains the following elements:

- Upload File from Computer:** A text input field.
- Classification:** A dropdown menu with the text 'Select file classification'. A red box highlights the dropdown arrow.
- * Upload File:** A dashed border area containing a blue button labeled 'Choose a File OR'.
- Upload single file up to 2 GB:** A text label.
- Description:** A text input field.
- Classification List:** A list of classification options: 501(c)3 Letter, Travel Policy, Job Description(s), Volunteer Description(s), Organizational Chart, Lease, and Other. A red box highlights the entire list.
- Upload and Cancel:** Two buttons at the bottom right of the dialog box.

- You can upload or drag and drop your attachments.
- Select the correct classification for your document.
- For documents loaded as “other”, please provide a descriptive title for the document.

Application Submission

Office of the South Carolina Attorney General | AGO Grants | Grants Portal

Application: Assist Victims | Status: Created | Application Due Date and Time: 04/28/2023 5:00 PM

Progress: Created (100%) | Submitted (0%) | Converted to Award (0%)

Navigation: Overview | Budget | Files | History | Collab

All Forms

Complete the Application Narrative Questions and the grant Terms and Conditions.

Form Name	Mandatory	Percentage	Last Modified By	Last Modified Date	Actions
Terms and Conditions Form	✓	100.00%	Lexington1 County1	02/28/2023 12:26 PM	📄 👁 ✎
Application Narrative Questions	✓	100.00%	Lexington1 County1	02/28/2023 12:57 PM	📄 👁 ✎

Total Records: 2

Supporting Documents Checklist

Description	Notes	Required	Status	Template Link	Subrecipient Document Link
No Records Found					

- When all information has been entered and all forms completed, select Submit Application in the top right.
- ***Once you submit your application you will not be able to edit.***

Application Submission

Office of the South Carolina Attorney General

AGO Grants

Grants Portal

Confirm

This action will submit the application to grantor and you will not be able to edit it. Are you sure you want to proceed ?

No Yes

Application: Helping Victims

EGMS ID: AP-SC123-255

Status: Created

Application Due Date and Time: 03/27/2024 5:00 PM

Created Submitted Converted to Award

Overview Budget Files History Collab

All Forms

Complete the Application Narrative Questions and the grant Terms and Conditions.

Showing 1 to 2 of 2 records

Form Name	Mandatory	Percentage	Last Modified By	Last Modified Date	Actions
Terms and Conditions Form	✓	100.00%	Lexington1 County1	02/24/2023 12:08 PM	
Application Narrative Questions	✓	100.00%	Lexington1 County1	02/27/2023 11:37 AM	

Total Records:2

GovGrants

Accessibility Policy | Privacy Policy | Terms of Use | Notice Under the Americans with Disabilities Act | FAQ

- Select Yes to continue with submission.
- Once you select Yes, you will NOT be able to edit the application.

Application Submission

Office of the South Carolina Attorney General | AGO Grants | Grants Portal

Application: Helping Victims

EGMS ID: AP-SC123-255 | Status: Submitted to Grantor | Application Due Date and Time: 03/27/2024 5:00 PM

Application ID: AV30001

Progress Bar: Created (100%) | Submitted (100%) | Converted to Award (0%)

Overview | Budget | Files | History | Collab

All Forms

Complete the Application Narrative Questions and the grant Terms and Conditions.

Showing 1 to 2 of 2 records

Form Name	Mandatory	Percentage	Last Modified By	Last Modified Date	Actions
Terms and Conditions Form	✓	100.00%	Lexington1 County1	02/27/2023 12:17 PM	
Application Narrative Questions	✓	100.00%	Lexington1 County1	02/27/2023 12:17 PM	

Total Records: 2

GovGrants | Accessibility Policy | Privacy Policy | Terms of Use | Notice Under the Americans with Disabilities Act | FAQ

- After submitting, the progress bar will show the status as “Submitted”.



Any
Questions



Personnel

- ❖ List all the grant-funded positions under the Personnel category.
 - ❖ Use legal names, no nicknames
 - ❖ Identify positions using A, B, C or I, II, III.
- ❖ Include in-kind and cash match.
- ❖ Grant-funded positions cannot be claimed as in-kind match, but can be claimed as cash match.
- Example: 60% of J. Smith is funded via VOCA. The agency cannot claim the other 40% as an in-kind match, but can be claimed as cash match.



Personnel - Volunteers

- ❖ Personnel Management Section.
 - ❖ Create an employee, Volunteers
 - ❖ Volunteers are not maintained individually
 - ❖ Associate the 'Volunteers' record in the position.
 - ❖ For a position to be reflected on the RFP an individual must be associated in the personnel line, otherwise, the system considers the position vacant.

- ❖ May use the Project Director's email for the Volunteer position.
- ❖ Data, such as email, and phone numbers may be duplicated in this section.



Employer Contributions

- ❖ Agency must list all the fringe benefits in the narrative. Ex: Other fringe wellness fees, etc.*

*Note: If the agency is using a combined fringe rate and listing it under “Other”, documentation to support the percentage will be required.

- ❖ Workers Compensation Policy listing effective dates and rates will be required at the time of award as a “Post Award” required document.



Travel

❖ List all items to be reimbursed in the grant period in the note section. This includes but is not limited to:*

- Airfare
- Lodging
- Per Diem
- Parking
- Baggage
- Ground Transportation
- Ride-share services (uber, taxi, etc.)

* Note: Must be consistent with your agency's policies/procedures. In the absence of travel policies, or if state policy is more restrictive, you must follow state policy.



Equipment

- ❖ Emergency Equipment purchases will be allowed in 2024 with prior approval.*
- *Total cost of equipment* should include tax, installation, shipping, warranty, and any other costs associated with the *initial* purchase.
- *Maintenance costs and training* are not included in cost of equipment for purposes of deciding this threshold purchases and approvals.

(*The state considers equipment when the cost is \$2,500 or more, and one year or more of useful life.)



Other-Rent

- ❖ Rent: Grant-funded positions can receive a maximum of 150 square feet
- ❖ Rent for multiple locations is allowable
 - Only a total of 150 sq. ft. will be allowed for each grant funded position across all locations.
 - How to calculate rent?
 - Example: The agency has 6 employees. The total square footage of the building is 3,500 and the monthly rent amount is \$2,300.

$$6 \times 150 = 900$$

$$900 / 3,500 = 25.7\% \text{ or } 26\%$$

$$\$2,300 \times 26\% = \$598$$



Other - Multiple Locations

- ❖ Claiming rent, utilities, telecommunications, and other charges for personnel who work at multiple locations are allowable.
- ❖ The reimbursable rate will be determined by the percent of time spent at each location to not exceed 100% total.
 - Example: J. Smith spends 60% at Columbia and 40% in Newberry. J. Smith will be calculated as 0.6 in Columbia's Rent and 0.40 in Newberry's reimbursements.



Other - Shared Cost

- ❖ If the agency is claiming utilities, such as water, sewer, electricity, and gas, they will be reimbursed at the shared cost percentage:
 - Example 1: Subrecipient agency has 5 grant-funded VOCA positions and 5 non-grant-funded positions at location B. The shared VOCA cost percentage for that location would be 50%.
 - Example 2: Subrecipient agency has 4.5 grant-funded VOCA positions and 7 non-grant-funded positions at location C. The shared VOCA cost percentage for that location would be 39%.

- ❖ An Excel spreadsheet or other supporting documentation must be provided to show the grant-funded employee names along with the total employees for each location.*

- * Note: Shared cost percentages do not need to be refigured for each subsequent RFP unless the number of grant-funded positions and/or total subrecipient positions at a location have changed.



Other Cost

- ❖ Reimbursement of other services/bills shared among all personnel at a location such as a copier, internet, software purchases, updates, etc., will be reimbursed at the shared cost.
 - ❖ Individual services, such as, desk phone, cell phone, etc., reimbursed at the prorated percentage of grant funding personnel utilizing the product or service at the location.
 - An Excel spreadsheet or other supporting documentation must be provided to show the grant-funded employee names along with the total employees for each location.*
- *Note: Shared cost percentages do not need to be refigured for each subsequent RFP unless the number of grant funded positions and/or total subrecipient positions at a location has changed.



Other

- ❖ Ensure a descriptive narrative is provided for items to be purchased i.e., Therapy Supplies – to include stress balls, dolls, light bars, and other like items for therapy sessions.
- ❖ Office Supplies: Office supplies are consumable items regularly used in office setting by businesses and other organizations. The range of items classified as office supplies varies, and typically includes small, expendable, daily use items, consumable products, and small machines.
 - A general supply list will be provided at grant opening of allowable office supplies.
 - Equipment: an individual item with a total cost of \$2,500 or more should be listed in the equipment category.
 - General office supplies purchased that are listed on the general supply list do not need to be individually stated in the office supply line-item narrative.
 - Any items outside of the general office supply list will need to be stated in the narrative/notes section for approval.

Example: Something unique to your agency that would not be a commonly purchased item.



Indirect Cost

- ❖ Only personnel will be allowed.
- ❖ The agency can use its approved federally negotiated rate or the 10% de minimis.
 - De minimis rate can only be used if an agency has not previously had a federally negotiated rate.
 - Expired indirect cost rates are not eligible for reimbursement.
 - Approved federally negotiation rates must be provided for reimbursement.



Any
Questions



Reminder

AGO Grants Portal opens for applications on March 13, 2024, at 12:00 p.m.

All applications are due no later than April 10, 2024, by 5:00 p.m.

Link for survey: <https://www.surveymonkey.com/r/7Y83W9V>.

Subrecipients will be notified if an application needs to move from one funding announcement to another due to funding availability.



THANK YOU!

<https://scattorneygeneral.my.site.com/>